

Extraordinary General Meeting of the City Council

Monday 27 February 2012

PRESENT:

The Lord Mayor, Councillor Brookshaw, in the Chair.

The Deputy Lord Mayor, Councillor Delbridge, Vice Chair.

Councillors Mrs Aspinall, Ball, Mrs Beer, Berrow, Bowie, Bowyer, Mrs Bowyer, Mrs Bragg, Browne, Casey, Churchill, Coker, Davey, Mrs Dolan, Drean, Evans, K Foster, Mrs Foster, Fry, Gordon, Haydon, James, Jordan, Martin Leaves, Michael Leaves, Sam Leaves, Lock, Lowry, Dr. Mahony, McDonald, Monahan, Murphy, Mrs Nelder, Nicholson, Mrs Nicholson, Penberthy, Mrs Pengelly, Rennie, Reynolds, Ricketts, Dr. Salter, Singh, John Smith, Peter Smith, Stevens, Thompson, Tuffin, Tuohy, Vincent, Wheeler, Wiggins, Wildy, Williams and Wright.

Also in attendance: Barry Keel (Chief Executive), Tim Howes (Assistant Director for Democracy and Governance), Judith Shore (Democratic and Members Support Manager) and Nicola Kirby (Senior Democratic Support Officer (Cabinet)).

Apology for absence: Councillors Stark

The meeting started at 1.45 pm and finished at 1.55 pm.

Note: At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

111. **DECLARATIONS OF INTEREST**

There were no declarations of interest in accordance with the code of conduct from councillors in relation to items under consideration at this meeting.

112. **CONSIDERATION OF RECRUITMENT OF CHIEF EXECUTIVE**

The Chief Executive presented the written report on the recruitment of a Chief Executive following his resignation from the post.

The recommendations set out in the written report were moved by the Leader (Councillor Mrs Pengelly) and seconded by Councillor Fry (Deputy Leader and Cabinet Member for Planning, Strategic Housing and Economic Development).

Councillor Evans welcomed the cross party discussions that had taken place and paid tribute to Barry Keel (Chief Executive) for his significant contribution to the recovery of the Council since he joined the Council seven years ago. He also wished Barry Keel well for the future and wished him a happy retirement.

The Leader agreed with Councillor Evans' comments and expressed her sadness at Barry Keel's decision to leave the Council.

Following a vote, it was agreed –

- (1) to appoint a new Chief Executive (designated as the Council's Head of Paid Service) through an open recruitment process;
- (2) that the Assistant Director for Human Resources and Organisational Development -
 - (a) draw up a statement specifying the duties of the Chief Executive and the qualifications or qualities sought from the person to be appointed and other terms and conditions of service;
 - (b) draft proposals for advertising the post to bring it to the attention of persons who are qualified to apply for it;
 - (c) draft proposals for the recruitment process (including the appointment of external consultants to support the process);
 - (d) convene a Chief Officer Appointment Panel to comprise the Leader of the Council, Leader of the Opposition and five councillors on a proportionality basis, to consider and agree (a) to (c) above and to conduct the recruitment process and either interview all qualified candidates or draw up a shortlist for interview and then to agree a proposed candidate for appointment for recommendation to Full Council.